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TRUSTEES | Tracy Castleberry | Brandon Cottrell | Chris Hall | Lori Lusk | Radhika Ramesh | Farrah Ritter | Marcia Layton Turner

LIBRARY DIRECTOR | Amanda Kuhnel Madigan

**Pittsford Community Library
Board of Trustees Meeting**

Wednesday, December 11, 2024 | 6:00 pm | Fletcher Steele Room

Agenda

Public Comment

Abstract

Minutes

Friends Liaison Report

High School Liaison Report

Town Liaison Report

Director Report

New Business

- Election of 2025 Officers
- Status Report of 2024 Town of Pittsford Budget
- Final 2024 Trustee Goals Report
- Foundation Report
- FFRPL Grant Report
- PCL Policy Revisions (Policy Committee)

Ongoing Business

- Recruitment Committee Update

Pittsford Community Library
Board of Trustees Meeting
Wednesday, November 13, 2024 | 6:00pm | Fletcher Room

Drafted

Present

Marcia Layton Turner, Tracy Castleberry, Radhika Ramesh, Chris Hall, Lori Lusk

Also Present

Amanda K. Madigan, Nancy Dhurjaty, Cora Clouser

Board President Chris Hall called the meeting to order at 6:01 pm.

Public Attendees

Nine

Abstract

- **Radhika Ramesh moved to approve the payment of the November 13, 2024 Accounts Payable Outstanding Invoices totaling \$ 66,822.13. Marcia Layton Turner seconded the motion which carried.**

Minutes

- **Tracy Castleberry motioned for approval of the October minutes. Lori Lusk seconded, and the motion carried.**

Friends Liaison Report

- Nancy Dhurjaty was accompanied by Jim Montagne who reported a change to the Friends Bylaws.

High School Liaison Report

- Cora Clouser reported the end of the first marking period on Thursday, November 7.
- Phase I construction at the high schools is completed. Phase II plans are expected to start next summer. Projects Included are new science rooms at Mendon, reconstruction at Barker Road, and redesigned outdoor athletic spaces.
- Preparations for senior inquiries have begun.
- Student Council hosted competitions for students and faculty on Halloween.

Town Board Liaison Report

- Kim Taylor announced that proposed budgets for 2025 can be viewed on the website. Board Vice President Tracy Castleberry followed up on the status of discussions about going fine free. The public review and budget hearing are scheduled for November 19, 2024.
- Zoning code updates should be finalized November 20, 2024 and ready to present early next year.

Director Report

- Amanda K. Madigan discussed building projects including roof replacement partially funded by a state grant. The electrical system is also being updated and repaired.
- Pittsford Library is a nominee for the 'Best of Rochester' in CITY Magazine.
- Amanda's director report of library activities and events was emailed and included in the agenda packet.

New Business

- Amanda presented the Director Goals Report for 2024.
- Trustees interested in officer positions for 2025 should reach out to Chris Hall before the December meeting.
- **The elimination of borrower card replacement fees was presented by Amanda. Lori Lusk moved to approve, and Radhika Ramesh seconded the motion which carried.**

Ongoing Business

- **Tracy Castleberry motioned for approval of 2025 Director Goals as written and Trustee Goals as amended. Marcia Layton Turner seconded the motion. Motion approved.**
- Recruitment Committee trustee candidates attended and introduced themselves to the group.
- Policy Committee updates will be emailed for review prior to December's vote.

Chris Hall called for adjournment to Executive Session at 7:29 pm, which concluded at 7:47 pm.

Respectfully submitted,
Lori O'Connor
Library Clerk

Official Board Minutes are on file at Pittsford Community Library.