

**TOWN OF PITTSFORD
DESIGN REVIEW & HISTORIC PRESERVATION BOARD
MINUTES
FEBRUARY 29, 2024**

Minutes of the Town of Pittsford Design Review and Historic Preservation Board meeting held on Thursday, February 29, 2024, at 6:00PM local time. The meeting took place in the Lower-Level Meeting Room of Pittsford Town Hall, 11 S. Main Street.

PRESENT: Dirk Schneider, Chairman; Dave Wigg, Vice Chairman; Jim Vekasy; Kathleen Cristman; Paul Whitbeck; John Mitchell

ABSENT: Bonnie Salem

ALSO PRESENT: Bill Zink, Building Inspector; Meghan Brooks, Building Department Assistant; Cathy Koshykar, Town Board Liaison

ATTENDANCE: There were 3 members of the public present.

The Design Review and Historic Preservation Board (DRHPB) Vice Chairman Dave Wigg called the meeting to order at 6:06PM.

HISTORIC PRESERVATION DISCUSSION

There was no historic preservation discussion at this time.

RESIDENTIAL APPLICATIONS: RENOVATIONS & ADDITIONS

38 Jordan Road

Applicant is requesting design review for a 432-square-foot addition off the rear of the home.

Brian Hartman of Hartman Renovations introduced the application. He stated that they are proposing to put a 432-square foot addition off the back of the home.

Vice Chairman Wigg asked how much the existing structure projects out. Mr. Hartman stated that it projects only about two feet. DRHPB Member Paul Whitbeck confirmed with Mr. Hartman that the materials will match the current structure. Mr. Hartman added that there will also be a small deck off to the left side of the elevation.

DRHPB Vice Chairman Dave Wigg motioned to approve the 432-square-foot addition off the rear of the home as submitted. This motion was seconded by DRHPB Member Paul Whitbeck. Following a unanimous voice vote, the application was approved, none opposed.

25 Barrington Hills

Applicant is requesting design review for a 252-square-foot addition to the front of the home, as well as new windows and siding to the existing structure.

Homeowner Reginald Rowden introduced the application. Mr. Rowden stated that they wish to add an addition to the front of the home as well as re-side it.

Vice Chairman Wigg confirmed that the current vertical siding would remain on the other three sides. Mr. Rowden stated that the other materials would include Hardie board and stucco. Vice Chairman Wigg confirmed with Mr. Rowden that the windows would be clear glass. DRHPB Chairman Dirk Schneider asked for clarification about which sections are being added. Mr. Rowden gave a brief overview.

There was some discussion on the various sidings. Board Member Cristman noted her concerns on the busy look of the elevations due to the multitude of materials. Vice Chairman Wigg suggested making a condition on the chimney design, in order to mitigate that feature from the mix of colors and textures.

DRHPB Chairman Dirk Schneider motioned to approve the 252-square-foot addition to the front of the home, as well as new windows and siding to the existing structure, as submitted, with the condition that, should the new stone cladding on the chimney not fit within the budget, the existing red brick be painted a gray tone to match the rest of the structure. This motion was seconded by DRHPB Member Kathleen Cristman. Following a unanimous voice vote, the application was approved, none opposed.

11 Smead Road

Applicant is requesting design review for a 126-square-foot addition to the rear of the home, as well as new windows, doors, and siding to the existing structure.

Following a last-minute design change, the applicant will resubmit updated drawings for the March 14, 2024, meeting.

COMMERCIAL APPLICATIONS: SIGNAGE

3349 Monroe Avenue

Applicant is requesting design review for a 22.4-square-foot sign for Body Fuel at Pittsford Plaza.

Jim Columbo of Skylight Signs introduced the application. Mr. Columbo stated that they are essentially removing the Body Fuel sign from the previous location and putting a sign very similar to it above the new location.

DRHPB Vice Chairman Dave Wigg motioned to approve the 22.4-square-foot sign for Body Fuel at Pittsford Plaza as submitted. This motion was seconded by DRHPB Member John Mitchell. Following a unanimous voice vote, the application was approved, none opposed.

02/08/2024 MEETING MINUTES REVIEW

The minutes of February 8, 2024, were approved following a motion by DRHPB Vice Chairman Dave Wigg. This motion was seconded by DRHPB Member Kathleen Cristman. Following a unanimous voice vote, the minutes were approved, none opposed.

OTHER DISCUSSION

The Board found the shingle samples provided for the 682 Stone Road barn acceptable in-kind replacements.

Design Review and Historic Preservation Board Chairman Dirk Schneider closed the meeting at 6:33PM.

Respectfully submitted,

Meghan Brooks
Building Department Assistant

OFFICIAL MINUTES ARE ON FILE IN THE OFFICE OF THE BUILDING
DEPARTMENT