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TRUSTEES | Tracy Castleberry | Brandon Cottrell | Chris Hall | Lori Lusk | Radhika Ramesh | Farrah Ritter | Marcia Layton Turner

LIBRARY DIRECTOR | Amanda Kuhnel Madigan

**Pittsford Community Library  
Board of Trustees Meeting  
Wednesday, December 13, 2023 | 6:00pm | Fletcher Steele Room**

**Present**

Farrah Ritter, Tracy Castleberry, Marcia Layton Turner, Brandon Cottrell, Chris Hall, Lori Lusk

**Also Present**

Amanda K. Madigan, Nancy Dhurjaty, Cora Clouser

**Public Attendees**

Two students from Mendon High School Participation in Government class

Board Vice President Tracy Castleberry called the meeting to order at 6:00 pm.

**Abstract**

- **Farrah Ritter motioned for approval of the December abstract for \$49,068.48. Chris Hall seconded the motion. The motion was approved.**

**Minutes**

- **Lori Lusk moved to approve the November minutes. Marcia Layton Turner seconded the motion which carried.**

**Friends Liaison Report**

- Nancy Dhurjaty reported on successful book sales.
- 2024 dates for book sales and board meetings have been scheduled.

**High School Liaison Report**

- Cora Clouser reported on the implementation of **20-In-4 For More** in freshman English classes at Mendon High School. Mr. Daggs is presenting nonfiction in a way that improves the reading experience for students.
- Junior classes are reading the Scarlet Letter.

**Director Report**

- Amanda K. Madigan presented the director's report of library activities and events.
- **A request for disposal of a display shelf unit, fixed asset #015887, was presented. Chris Hall moved to approve the disposal, Lori Lusk seconded, and, the motion passed.**

**New Business**

- **2024 Officer Nominations were presented. President - Chris Hall, Vice President - Tracy Castleberry, Secretary - Lori Lusk, and Finance Officer - Radhika Ramesh. Lori Lusk motioned for approval of the officers and Farrah Ritter seconded. Motion carried.**
- **A transfer of \$6,388.68 to Office Equipment line 0003.7410.2002.0001.0003 was requested to purchase side chairs. Tracy Castleberry motioned for approval of the line transfer request, and, Marcia Layton Turner seconded the motion which carried.**
- The Foundation report for November was reviewed.
- **The 2023 FFRPL Grant Report was presented. Chris Hall moved to approve the report as written for submission. Lori Lusk seconded the motion. The motion passed.**

### Ongoing Business

- This year's Volunteer Recognition Event was a success.
- The policy change to fine free adult materials was reviewed. Rochester Public Library and Monroe County Library System have presented a proposal to implement system wide auto renewals.

With no further business Tracy Castleberry called for adjournment at 6:43 pm.

Respectfully submitted,  
Lori O'Connor  
Library Clerk

**Official Board Minutes are on file at Pittsford Community Library.**