

**Design Review and Historic Preservation Board**  
**Minutes**  
**January 12, 2023**

**PRESENT**

Dirk Schneider, Chairman; Bonnie Salem, Paul Whitbeck, John Mitchell, Jim Vekasy

**ALSO PRESENT**

Cathy Koshykar, Town Board liaison; Robert Koegel, Town Attorney; Anthony Caruso, Building Inspector; Susan Donnelly, Secretary to the Board

**ABSENT**

David Wigg, Vice Chairman; Kathleen Cristman

**HISTORIC PRESERVATION DISCUSSION**

Bonnie Salem discussed the reception for homeowners of inventoried properties. She has spoken to the Spiegel Center scheduler about reserving a date of May 4<sup>th</sup>. A letter that was prepared for a previous reception which was cancelled due to the pandemic will be revised and sent to homeowners. Dirk Schneider will speak to his contact at the Landmark Society about speaking. Homeowners of designated properties will also be asked to speak.

**RESIDENTIAL APPLICATION FOR REVIEW**

- **354 Canfield Road**

The Applicant is returning to request design review for the construction of a 1472 SF oversized over height accessory structure/Garage.

The homeowner, Dean Smith, was present.

Mr. Smith indicated that the structure cannot be seen from the road due to the heavily treed lot. More windows and an additional column have been added. The garage doors will be residential style with stepped in panels.

Paul Whitbeck moved to accept the application as resubmitted.

Dirk Schneider seconded.

All Ayes.

**COMMERICAL APPLICATION FOR REVIEW - NEW**

- **3340 Monroe Avenue – Scott Miller**

The Applicant has requested design review for the addition of 2 business identification signs. The building signs will be approximately 160 square feet. The signs meet zoning and will identify the businesses "MAC" & "Scott Miller".

Jim Columbo of Skylight Signs was present.

Mr. Columbo indicated the "MAC" sign will be smaller than the original. They have worked with the Town staff to ensure the total signage meets code.

John Mitchell moved to approve the application as submitted.

Bonnie Salem seconded.

All Ayes.

- **3349 Monroe Avenue – Stretch Lab**

The Applicant has requested design review for the addition of a business identification sign. The building sign will be approximately 31 square feet. The sign will identify the business "Stretch Lab".

Paul Nardosi, a representative for Stretch Lab, was present.

The application request is for a branded identification sign above the store front and adhesive sign on the entrance door.

The overhead sign will be illuminated at night.

Bonnie Salem moved to accept the sign plan for two signs as submitted.

John Mitchell seconded.

All Ayes.

#### **REVIEW OF MINUTES OF DECEMBER 8, 2022, MEETING**

Bonnie Salem moved to accept the minutes of the December 8, 2022 meeting as written.

John Mitchell seconded.

All Ayes.

#### **ADJOURNMENT**

Dirk Schneider moved to close the meeting at 6:25 pm.

All Ayes.

Respectfully submitted,

Susan Donnelly  
Secretary to the Design Review and Historic Preservation Board