



PITTSFORD COMMUNITY LIBRARY | 24 STATE STREET | PITTSFORD, NY 14534 | (585) 248-6275
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**PITTSFORD COMMUNITY LIBRARY
BOARD OF TRUSTEES
JANUARY 11, 2023**

PRESENT

Chris Hall, Tracy Castleberry, Farrah Ritter, Radhika Ramesh, Brandon Cottrell, Marcia Layton Turner

ALSO PRESENT

Amanda Madigan, Kim Taylor, Mary Devine

PUBLIC ATTENDEES

Nine public attendees

Board President Radhika Ramesh called the meeting to order at 6:06 PM. New board members Brandon Cottrell and Marcia Layton Turner were welcomed.

ABSTRACT

- **Tracy Castleberry motioned for approval of the January abstract for \$7,027.84. Chris Hall seconded the motion, which carried.**

MINUTES

- **Chris Hall moved to approve the December meeting minutes. Farrah Ritter seconded the motion. The minutes were approved.**

HIGH SCHOOL LIAISON REPORT

- Mary Devine reported that the Rainbow Classic was very successful and raised over \$ 60,000.
- Anything But a Backpack Day was celebrated during Spirit Week before the holiday break. Participating students demonstrated creativity and had fun.
- Mr. Regan is working with art classes using technology offered at the library.

TOWN LIAISON REPORT

- Kim Taylor reported on Town Board's January 5th meeting.
- The Zoning Code Update will address short term rentals.
- Community CPR classes are available. Information can be found in the Recreation Brochure and online.
- Volunteer Board applications are being accepted this month.

DIRECTOR REPORT

- Amanda Madigan presented the director's report of library activities and events.
- Trustee education documents are available on Teams.
- Signups for 2023 were distributed.

- Upcoming meetings for library advocacy were discussed.

NEW BUSINESS

- **Resolved that:**
 - The Petty Cash Fund be established for 2023 in the amount of \$ 500 and the designated custodian is Library Director Amanda Madigan;**
 - The Director and Assistant Director of the library are authorized to approve payment vouchers;**
 - The mileage reimbursement rate effective January 1, 2023 is 65.5 cents per mile**
- **Farrah Ritter motioned for approval of the 2023 resolution. Seconded by Chris Hall and carried.**
- **Special committees 2023:**
 - Trustee Recruitment to be chaired by Radhika Ramesh with Brian Cottrell and Tracy Castleberry
 - Policy Committee chairperson Chris Hall. Members Marcia Layton Turner and Radhika Ramesh
 - Volunteer Recognition members Farrah Ritter, Chris Hall with Lori Lusk nominated to chair
- **Patron Rules of Conduct were presented and discussed. Tracy Castleberry motioned to approve as presented, Radhika Ramesh seconded, motion carried.**

With no objections, the meeting adjourned at 6:56 pm.

Respectfully Submitted,
Lori O'Connor
Library Clerk

OFFICIAL BOARD MINUTES ARE FILED AT PITTSFORD COMMUNITY LIBRARY