

Minutes of the Town Board for November 1, 2022

**TOWN OF PITTSFORD  
TOWN BOARD  
NOVEMBER 1, 2022**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, November 1, 2022, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

**PRESENT:** Supervisor William A. Smith, Jr.; Councilmembers Cathy Koshykar and Kim Taylor.

**ABSENT:** Deputy Supervisor Katherine B. Munzinger and Councilmember Stephanie M. Townsend.

**ALSO PRESENT:** Staff Members: Paul Schenkel, Commissioner of Public Works; Robert Koegel, Town Attorney; Renee McQuillen, Town Clerk; Brian Luke, Finance Director; Shelley O'Brien, Communications Director; Jessie Hollenbeck, Recreation Director; Cheryl Fleming, Personnel Director; Suzanne Reddick, Assistant to the Supervisor; Spencer Bernard, Chief of Staff.

**ATTENDANCE:** Twenty-three members of the public and an ASL interpreter were present.

Following technical difficulties with the live stream of the meeting, Supervisor Smith called the Town Board meeting to order at 6:07 P.M. and invited all to join in the Pledge to Flag.

**SUPERVISOR'S ANNOUNCEMENTS**

1. Councilmember Townsend is ill and cannot make this evening's meeting and Deputy Supervisor Munzinger is absent due to a death in her family.
2. Supervisor Smith has been in contact with Rochester Gas & Electric to set up office hours with RG&E representatives to speak with Pittsford residents in person regarding billing issues.
3. There will be Red Cross blood drive this Friday, November 4, from 10 A.M. to 3 P.M. at Pittsford Community Library in the Fisher Meeting Room.

**PUBLIC HEARING FOR LOCAL LAW #4 - REDUCING TOWN SPEED LIMIT TO 25 MPH**

Supervisor Smith opened the public hearing and asked if any members of the public present wished to comment. Lisa Peacock, on behalf of the Chatham Woods Homeowners Association, shared comments in favor of Local Law #4. Working with the Town they have tried other traffic calming measures and hope that a speed limit reduction will eliminate further issues. Angelo Gentily and Carissa Karaffa from Pittsford Highlands Neighborhood shared their support for the reduction in speed limit due to the number of young and old people walking the neighborhood. All commentors mentioned their neighborhood being used as cut-through between school buildings as a reason they hope to see this law passed.

Supervisor Smith stated the public hearing will remain open to the next board meeting on November 9, to be followed by board discussion and a vote.

Supervisor Smith announced a brief recess to allow those with finished business at the meeting to leave.

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### **SUPERVISOR'S 2023 PROPOSED BUDGET PRESENTATION**

Supervisor Smith shared his 2023 Budget proposal with board members.

The proposed budget for 2023 keeps the tax rate flat, with no increase. The rate will remain at \$3.13 per \$1,000 of assessed property value. This preserves the cumulative tax rate cut of more than 9% since 2018. All current Town services will continue at the same level and there will be improvements.

The Supervisor mentioned some representative accomplishments in 2022:

- Aggressive Residential Road Repaving Program
- Secured almost \$800,000 in grant funding
- Pedestrian Safety Improvements
- Leaf Collection
- Brush Collection
- Constructed 2 new sidewalks
- Major sidewalk Improvements
- Major trail Construction and Improvements
- Improvements to our Pittsford Community Library
- Funding for Pittsford Volunteer Ambulance
- Increased funding for Pittsford Youth Services
- Support for Elderberry Express
- Paddle and Pour and the Food Truck and Music Fest
- Food Truck Wednesdays, Drive-in Movie Nights and more canal side concerts
- Continuing Senior Lunch Program
- More Senior Programs offered
- Environmental initiatives that save taxpayers money while protecting our natural resources

Followed by a review of a 2023 Budget Highlights:

- **Holds tax rate flat at \$3.13 per thousand dollars.** Cumulatively since 2018, more than a **9% cut in the Tax Rate**
- **Increased funding** for Pedestrian Safety improvements and measures to reduce speeding
- Full funding for Pittsford Youth Services per its request. Total increase in funding for PYS since 2017 **-83%. In addition to this year's ARPA funding for PYS.**
- Full support for **Pittsford Community Library**
- Support for **Elderberry Express**
- **Lunch Program** for Seniors
- **Funding for** Grant Writing Services
- Continues to fund the **Zoning Code Update**
- Funding for **stormwater drainage project**
- **Support** for Pittsford Volunteer Ambulance
- Funds the **7.5% increase** in medical costs
- Funds the **2% increase** in Dental Plan costs
- **Community Events** and Recreation Programs
- **Funds** *Paddle & Pour* and the *Food Truck & Music Fest*
- **More funding** for continuing maintenance of Town Parks and Facilities
- **Environmental initiatives**

The next step is for board members to set a Public Hearing for the budget at the next meeting on Wednesday, November 9. Councilmember Koshykar asked that any questions asked by Board members be responded to as "reply all" so everyone has the same information. A copy of the budget has been filed with the Town Clerk. Copies are publicly available at the Clerk's office and the budget will be posted on the Town's website by tomorrow.

## Minutes of the Town Board for November 1, 2022

### **MINUTES OF THE OCTOBER 18, 2022, TOWN BOARD MEETING APPROVED**

A Resolution to approve the minutes of the October 18, 2022, Town Board meeting was offered by Councilmember Taylor, seconded by Councilmember Koshykar, and voted on by members as follows: Ayes: Koshykar, Taylor, and Smith. Nays: none. Absent: Munzinger and Townsend.

The Resolution was declared carried as follows:

**RESOLVED**, that the Minutes of the October 18, 2022, Town Board meeting are approved.

### **LEGAL MATTERS**

#### **PUBLIC COMMENT**

No public comments were offered.

### **APPROVAL TO SET PUBLIC HEARINGS FOR SUPERVISOR'S 2023 BUDGET, 2023 SPECIAL DISTRICT BUDGETS, AND THE SEWER RENT ROLLS AND DEBT SERVICE BUDGETS.**

Supervisor Smith offered a motion to set a Public Hearing for the 2023 Preliminary Town Budget, Special District Budgets and Sewer Rent Rolls and Debt Service Budgets, seconded by Councilmember Taylor, and voted on as follows: Ayes: Koshykar, Taylor, and Smith. Nays: none. Absent: Munzinger and Townsend.

The Resolution was declared carried as follows:

**RESOLVED**, that public hearings be and hereby are set for November 9, 2022, at 6:00 P.M. local time in the Pittsford Town Hall to consider the 2023 Preliminary Town Budget, the 2023 Special District Budgets, and the Sewer Rent Rolls and Debt Service Budgets.

### **FINANCIAL MATTERS**

#### **PUBLIC COMMENT**

There were no public comments.

### **BUDGET TRANSFER APPROVED**

Councilmember Koshykar noted that this budget transfer is intended for new speed limit signs, which will only be necessary if the Board votes to change the speed limit at its next meeting. The Supervisor noted that tonight's vote merely permits the transfer; that if the Board does not change the speed limit, the transfer will not be made and the funds will not be used for that purpose. Thereupon a motion to approve the proposed budget transfer was offered by Councilmember Taylor, seconded by Councilmember Koshykar, and voted on by members as follows: Ayes: Koshykar, Taylor, and Smith. Nays: none. Absent: Munzinger and Townsend.

The Resolution was declared carried as follows.

Be it resolved that the following is approved:

That 0001.3310.4000.0002.0004 (WT – General, Traffic Expense) be increased by \$11,000.00 for the purchase of speed limit signs.

The source of these funds will be American Rescue Plan Act (ARPA) Federal Aid totaling \$11,000.00. The Finance Director is authorized to amend the budget as necessary to facilitate the expenditure of these funds.

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**RECREATION MATTERS**

**PUBLIC COMMENTS**

There were no public comments.

**2023 WINTER PROGRAMS**

A motion to approve the 2023 Recreation winter program schedule was made by Councilmember Taylor, seconded by Councilmember Koshykar, and voted on by members as follows: Ayes: Koshykar, Taylor, and Smith. Nays: none. Absent: Munzinger and Townsend.

The Resolution was declared carried as follows:

**RESOLVED**, that the Recreation Department 2023 winter programs are approved, and the Town Supervisor is authorized to sign instructor contracts as required.

**PERSONNEL MATTERS**

**PUBLIC COMMENTS**

There were no public comments.

**HIRING/PERSONNEL ADJUSTMENTS APPROVED**

A Resolution to approve the recommendations for new hires, status and/or salary changes was made by Councilmember Taylor, seconded by Supervisor Smith, and voted on by members as follows: Ayes: Koshykar, Taylor, and Smith. Nays: none. Absent: Munzinger and Townsend.

The Resolutions are declared carried as follows:

**RESOLVED**, that the following employees are approved as new hires based on the recommendation of the Functional Coordinators for these areas:

<b>Name</b>	<b>Dept</b>	<b>Position</b>	<b>Rate</b>	<b>Date of Hire</b>
Christine Tenhaeff	Library	Library Clerk PT	\$17.12	10/24/2022
Jacqueline Malizia	Recreation	Rec Asst IV	\$16.11	11/02/2022
Colin MacLean	Recreation	Rec Asst III	\$15.00	11/03/2022
Malique Jones	IT	Network Administrator FT	\$32.42	11/07/2022

**RESOLVED**, that the Town Board approves the appointment for the following employee(s):

<b>Name</b>	<b>Position</b>	<b>Reason for Change</b>	<b>Rate</b>	<b>Effective Date</b>
Andrew McCloskey	MEO	CDL – Class A	\$25.39	10/31/2022

**OTHER BUSINESS**

No members of the board or staff had additional business to discuss.

**PUBLIC COMMENT**

Supervisor Smith asked if there was any resident who wished to comment. Hearing none and with no further business, the Supervisor adjourned the meeting at 6:40 P.M.

Respectfully submitted,

Renee McQuillen  
Town Clerk