

**PITTSFORD COMMUNITY LIBRARY
BOARD OF TRUSTEES
AUGUST 11, 2021**

PRESENT

Tracy Castleberry, Paul Seidel, Lori Lusk, Farrah Ritter, Chris Hall, Mary Doyle, Radhika Ramesh

ALSO PRESENT

Amanda Madigan, Kate Bohne Munzinger, Pam Burch

PUBLIC ATTENDEE

One

Board President Tracy Castleberry introduced the Mendon High School Liaison for 2021-22.

The meeting was called to order at 6:01 PM.

ABSTRACTS

- **Chris Hall moved to approve the August abstract for \$10,696.01. Lori Lusk seconded the motion which carried.**

MINUTES

- **Farrah Ritter motioned for approval of the July 14, 2021 minutes. Chris Hall seconded the motion which was approved.**

FRIENDS LIAISON REPORT

- Pam Burch reported that hall sales continue to be productive as well as textbook, rare book, and Rundel Library sales.
- Balances are in line with spending.
- The Friends continue to manage donation inventories for upcoming sale events.

TOWN LIAISON REPORT

- Kate Bohne Munzinger reported that summer concerts and movies have been well attended.
- The Equity Advisory Committee meets tomorrow.
- Town Board formed a bipartisan committee to review the Code of Ethics. Changes will be proposed at next week's meeting.

LIBRARY DIRECTOR REPORT

- Amanda Madigan reported that COVID-19 guidelines are being monitored and procedures updated as warranted.

- Beginning Tuesday, September 7th the library returns to its prepandemic schedule.
- Starting September 1st single page one sided 8 ½ x 11 black and white copies and prints will cost \$.20 after alignment with Monroe County member libraries.
- **Amanda requested a motion to approve \$149 for Assistant Director Kate Precious to attend this year's New York Library Association's Conference in October. Mary Doyle moved to approve the expenditure and Radhika Ramesh seconded. Motion carried.**
- Discussions about eliminating fines on Children's and Young Adult materials will continue during town budget discussions for 2022.
- Summer Reading comes to a close this week. Amanda shared the teen's video produced for the theme 'Tales and Tails'.
- **Amanda requested approval for Foundation funding of \$10,600 for digital materials. Tracy Castleberry motioned, Mary Doyle seconded and the motion was approved.**

NEW BUSINESS

- Tracy Castleberry reported for the Volunteer Recognition Committee. All ideas were welcomed and discussed. Any additional suggestions should be shared before the next trustee meeting and communicated to her and Amanda soon.

ONGOING BUSINESS

- The Long Range Plan reviewed for 2021 was determined to be relevant and up to date. Thoughts about strategies and tactics learned during the pandemic response were discussed and will be considered for 2022.

Tracy called for adjournment at 6:40 pm.

Respectfully Submitted,
Lori O'Connor
Library Clerk

OFFICIAL BOARD MINUTES ARE FILED AT PITTSFORD COMMUNITY LIBRARY