

**Design Review and Historic Preservation Board**  
**Minutes**  
**June 24, 2021**

**PRESENT**

Dirk Schneider, Paul Whitbeck, John Mitchell, Kathleen Cristman, Bonnie Salem

**ALSO PRESENT**

Kevin Beckford, Town Board liaison; Robert Koegel, Town Attorney; Allen Reitz, Assistant Building Inspector; Susan Donnelly, Secretary to the Board

**ABSENT**

Dave Wigg, Leticia Fornataro

Proceedings of a regular meeting of the Pittsford Design Review and Historic Preservation Board were held on Thursday, June 24 at 6:00 P.M. local time. The meeting took place with Board members and applicants participating remotely using Zoom.

Dirk Schneider, Chairman opened the meeting at 6:00 pm.

**HISTORIC PRESERVATION DISCUSSION**

The Board reviewed the proposed text for the historical marker to be located at the East Street Burying Ground. Of the three options presented, the Board preferred #2.

The Board discussed how they would like to see an article in the Town E-News regarding the installation of the banners in the historic district. Kevin Beckford that he would reach out to Town staff regarding this.

**RESIDENTIAL APPLICATION FOR REVIEW**

• **22 San Rafael Drive**

The Applicant is requesting design review for the addition of a solarium. The addition will be 491 square feet and located on the east side of the home.

Justin Hamilton of Hamilton Stern Construction was present to discuss this application with the Board.

Mr. Hamilton discussed that the exterior of the new construction will be stucco to match the existing home in color and texture. The pergola will be repurposed in the landscaping of the back yard. The window detail will match the existing. Although there is a prairie styling of window depicted on the renderings, Mr. Hamilton indicated there will be no grids on the new windows which the Board supported. The existing chimney will be retained and will be visible in the new addition.

Kathleen Cristman moved to accept the application as submitted with the condition that the new windows contain no mullions.

John Mitchell seconded.

All Ayes.

- **33 Split Rock Road**

The Applicant is requesting design review for the second story addition. The approximately 550 square foot addition will be located above the existing garage and will be utilized as a studio.

The architect for the project, Mark Muller, was present.

Mr. Muller indicated that the siding, trim and windows would match the existing on the home.

The new windows on the back of the house will be the same size.

Bonnie Salem moved to accept the application as submitted.

Paul Whitbeck seconded.

All Ayes.

## **RESIDENTIAL APPLICATION FOR REVIEW - NEW**

- **9 Black Wood Circle**

The Applicant is requesting design review for the construction of a one story single family home. The home will be approximately 2013 square feet and will be located in the Wilshire Hills Subdivision.

Larry Frazer, project manager for Pride Mark Homes was present.

There were no questions from the Board.

John Mitchell moved to accept the application as submitted.

Katheen Cristman seconded.

All Ayes.

- **33 Escena Rise**

The Applicant is requesting design review for the construction of a one story single family home. The home will be approximately 2327 square feet and located in the Wilshire Hills Subdivision.

Larry Frazer of Pride Mark Homes was present to discuss the application with the Board.

After discussing the bay window on the rendering A-6, the Board had no further questions.

John Mitchell moved to approve the application as submitted.

Kathleen Cristman seconded.

All Ayes.

- **19 & 21 Skylight Trail**

The Applicant is requesting design review for the proposed construction of a new town home dwelling. The proposed building will consist of 2 attached single family dwellings sharing a common wall. Lot 42 (19 Skylight Trail) will be approximately 1852 sq. ft. and Lot 41 (21 Skylight Trail) will be 2000 sq. ft. The town homes will be located in the new Alpine Ridge Subdivision.

Jeff Brokaw, representing Morrell Builders was present.

The Board expressed concerns that the two submissions for units this evening (19 & 21 Skylight Trail and 27 & 29 Skylight Trail) are very similar in design.

It was requested that in the future that Morrell Builders provide photographs with their submissions marked with the house number to provide comparison with what is being proposed.

It was noted that there are three textures on the front façade but this is consistent with the development.

The Board noted that the brackets under the fireplace are needed on the right and left elevation. Also the rendering indicated stone veneer on the left side elevation (A-2) which is not appropriate in that location.

Dirk Schneider moved to approve the application with the conditions of:

1. Brackets are added under the fireplace on the right and left elevation.
2. Deletion of stone veneer which is indicated on the plans on the left side elevation (A-2).

Bonnie Salem seconded.

All Ayes.

- **27 & 29 Skylight Trail**

The Applicant is requesting design review for the proposed construction of a new town home dwelling. The proposed building will consist of two attached single family dwellings sharing a common wall. Lot 38 (27 Skylight Trail) will be approximately 1987 sq. ft. and Lot 37 (29 Skylight Trail) will be 2000 sq. ft. The town homes will be located in the new Alpine Ridge Subdivision.

Jeff Brokaw was present to discuss this application with the Board.

This unit is one building apart from the building previously approved. The rear elevation is the same as the previous approved building but there are no neighbors to the rear.

It was noted that there are subtle differences of this unit and the one previously approved and is somewhat mitigated by the color difference and the location on the road.

Kathleen Cristman moved to approve the application as submitted.

Bonnie Salem seconded.

All Ayes.

- **519 Allens Creek Road**

The Applicant is requesting design review for the addition to Allendale Columbia School. The addition will be approximately 2080 square feet and will be utilized as a class room and childcare room.

Joe Ferrari of HBT Architects was present.

Mr. Ferrari discussed that the brick is no longer made but they are working on blending bricks to match what is currently on the building. The existing vinyl siding will be matched.

Paul Whitbeck moved to accept the application as submitted.

John Mitchell seconded.

All Ayes.

## **COMMERCIAL APPLICATION FOR REVIEW**

- **806 Linden Avenue**

The Applicant has requested design review for the addition of two business identification signs. The building sign will be approximately 99 square feet and the sign at the road will be 8 square feet. Both signs meet zoning and will identify the business "John Betlem Heating & Cooling Inc."

There was no representative present.

The size of the sign meets Town Code.

The building sign will be lit and the free standing sign will not.

Bonnie Salem moved to approve the application as submitted.

Kathleen Cristman seconded.

All Ayes.

## **OTHER – REVIEW OF 6/10/2021 MINUTES**

Dirk Schneider moved to accept the minutes of June 10, 2021 as amended.

Bonnie Salem seconded.

All Ayes.

## **ADJOURNMENT**

Dirk Schneider moved to close the meeting at 8:05 pm.

All Ayes.

Respectfully submitted,

Susan Donnelly  
Secretary to the Design Review and Historic Preservation Board