

**TOWN OF PITTSFORD
PLANNING BOARD
August 10, 2020**

Minutes of the Town of Pittsford Planning Board meeting held on August 10, 2020 at 6:00 pm local time. The Meeting took place with Board members participating remotely using Zoom.

PRESENT: Sarah Gibson, Kevin Morabito, Paula Liebschutz, Jeffrey Donlon, John Halldow, Dave Jefferson, John Limbeck, Paula Liebschutz

ABSENT: Robert Koegel, Town Attorney

ALSO PRESENT: Kate Munzinger, Town Board Liaison, Douglas DeRue, Director of Planning, Zoning & Development, Jessica Yaeger, Planning Board Secretary

ATTENDANCE: There was 1 member of the public was present.

Chairman Limbeck made a motion to call the meeting to order seconded by Board Member Jefferson. Following a unanimous voice vote the meeting opened at 6:01 P.M.

DECISION PENDING:

Benderson Development, Fairway Mortgage, 3240 & 3246 Monroe Ave., Sign Plan Approval

Chairman Limbeck asked if the Board had received all the documents pertaining to the application, in which the Board members answered “yes”.

Chairman Limbeck followed by asking if the Board had any questions about the application, to which the Board answered “no” unanimously.

Chairman Limbeck asked if there was anyone present on behalf of the application. Matthew Oates with Benderson Development Company, LLC introduced himself. He addressed the application in which Benderson Development Company is seeking reallocation of the signage square footage for 3240-3246 Monroe Ave to accommodate the addition of a sign for Fairway Mortgage, noting everything included in the packet of the application.

Chairman Limbeck noted the draft Resolution for the application. He asked if the Board had any questions for the applicant. Seeing none, he read through the Resolution noting 2 Findings of Fact and 2 Conditions of Approval. Chairman Limbeck motioned to approve the Resolution, seconded by Vice Chair Donlon and followed by a unanimous vote.

Doug DeRue, the Director of Planning and Zoning for the Town of Pittsford reminded Benderson Development that they will need go to thought the Building Permit process for the sign as well. Matthew Oates acknowledged and answered that they would be submitting the application to the Building Department soon. The Sign Plan Approval for Fairway Mortgage through Benderson Development was approved.

CONDITIONS OF APPROVAL

1. Attached is a revised Excel spreadsheet representing the “amended” approved signage for the property dated August 10, 2020.
2. The Planning Board approves the maximum allowed signage by code of 591.75 square feet to be distributed in reasonable consistency with the attached rendering and spreadsheet.
3. All new signage is subject to approval by the Design Review Board as part of the building permit application, prior to installation.

OTHER DISCUSSION:

The minutes of July 13, 2020 were approved following a motion by Chairman Limbeck seconded by Board Member Halldow. Following a unanimous voice vote, the minutes were approved.

Chairman Limbeck motioned to close the meeting at 6:08 p.m., seconded by Board Member Morabito and was approved by a unanimous voice vote.

Respectfully submitted,

Jessica Yaeger
Planning Board Secretary

OFFICIAL MINUTES ARE ON FILE IN THE OFFICE OF THE PLANNING
DEPARTMENT