

Minutes of the Town Board for February 5, 2019

**DRAFT
TOWN OF PITTSFORD
TOWN BOARD
FEBRUARY 5, 2019**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, February 5, 2019 at 6:00 P.M. local time in Pittsford Town Hall.

PRESENT: Supervisor William A. Smith, Jr.; Councilpersons Katherine B. Munzinger, Matthew J. O'Connor and Stephanie Townsend.

ABSENT: Councilman Kevin Beckford.

ALSO PRESENT: Staff Members: Paul J. Schenkel, Commissioner of Public Works; Gregory J. Duane, Finance Director; Jessie Hollenbeck, Recreation Director; Robert B. Koegel, Town Attorney; Linda M. Dillon, Town Clerk and Suzanne Reddick, Assistant to Supervisor.

ATTENDANCE: There were eleven (11) members of the public in attendance, two (2) staff members and an interpreter.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. Thereafter, the Town Clerk noted those members present and the Supervisor invited all to join in the Pledge to the Flag.

SUPERVISOR'S ANNOUNCEMENTS

- 1) **RTS Public Meeting for Pittsford** – Wednesday, February 13 at 6PM – Town Hall, Lower Level Meeting Room. Supervisor Smith indicated that this will be a public meeting to review RTS's proposals on how they intend to make up the services that will be cut into the Village of Pittsford with their new plan.
- 2) **One Community – 2 Municipalities: Town of Pittsford & Village of Pittsford:** In response to recent inquiries to Town Hall about various matters, Supervisor Smith noted that the Town of Pittsford and the Village of Pittsford are two separate municipalities that are operated and governed by two separate boards. The Town does not have any jurisdiction whatsoever over projects or processes that are in the Village, such as the proposed development at 75 Monroe Avenue, which a number of people are asking about. He will be happy to continue to answer questions about it as best he can, but it is members of the Village government who are best situated to give the most complete and current response to questions about it. The Town government has no jurisdiction or authority whatsoever over the 75 Monroe project. Nor has it jurisdiction over any other matter subject to the authority of the Village government.
- 3) Supervisor Smith noted that Councilman Beckford is absent tonight only because he is recovering from surgery, and that we all wish him well.

MEETING MINUTES OF JANUARY 15, 2019 AMENDED

Councilwoman Townsend requested that an amendment be made to the January 15, 2019 Minutes, on Page 3, sentence one, under High Street - Sewer Transmission Agreement. The first three sentences will now read as follows: *A brief description and explanation of the proposed High Street Sewer Transmission Agreement with the Village of Pittsford was given. Thereafter Councilman O'Connor confirmed that 11 of 14 residential lots are being serviced by the High Street Extension and all maintenance will be performed by the Village. Councilwoman Townsend confirmed that the Village government is in agreement with the terms of this agreement.* Thereafter, a Resolution to approve the amendment was offered by Supervisor Smith, seconded by Councilwoman Townsend,

Minutes of the Town Board for February 5, 2019

and voted on by members as follows: Ayes: Munzinger, O'Connor, Townsend and Smith. Absent: Beckford.
Nays: none.

The amendment was declared carried as follows:

RESOLVED, that the Minutes of the January 15, 2019 be amended.

MEETING MINUTES OF JANUARY 15, 2019 APPROVED AS AMENDED

A Resolution to approve the Meeting Minutes of the January 15, 2019 as amended was offered by Supervisor Smith, seconded by Councilwoman Townsend, and voted on by members as follows: Ayes: Munzinger, O'Connor, Townsend and Smith. Absent: Beckford. Nays: None.

The Resolution was declared carried as follows:

RESOLVED, that the Meeting Minutes of the January 15, 2019 are approved as amended.

LEGAL MATTERS

SET A PUBLIC HEARING FOR LOCAL LAW NO. 1 OF 2019 – REDUCE SPEED LIMIT IN KILBOURN ROAD NEIGHBORHOOD

Supervisor Smith discussed his meetings with residents of the Kilbourn Road neighborhood in the aftermath of a disturbing traffic accident on Kilbourn Road in September, in which a young boy on a bicycle was struck by a vehicle leaving Oak Hill Country Club. Apparently the boy was not seriously injured. A few days later the Supervisor went to the neighborhood to walk it with residents, who pointed out intersections where additional signage could help calm traffic. The Supervisor then scheduled a public meeting for the neighborhood to discuss traffic issues, providing each household with a neighborhood map showing where the initial group of residents had suggested additional signs. The neighborhood meeting took place the evening of November 8. Consensus among neighborhood residents expressed at that meeting as to specific steps to deal with traffic resulted in recommendations for specific actions, which the Supervisor confirmed by letter to residents. Among those measures was a reduction of the speed limit.

A Resolution to amend Town Code §145-5 was proposed for the purpose of changing the speed limit on Kilbourn Road, Overbrook Road, Stoneleigh Court, Maywood Avenue and Ellingwood Drive from 30 mph to 25 mph. Therefore, a Resolution to set a public hearing was offered by Supervisor Smith, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Munzinger, O'Connor, Townsend and Smith. Absent: Beckford. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, true and correct copies of proposed Local Law No. 1 of 2019, amending §145-5 of the Code of the Town of Pittsford to set a 25 mph speed limit on Kilbourn Road, Overbrook Road, Stoneleigh Court, Maywood Avenue, and Ellingwood Drive, were delivered to each member of the Town Board; and

WHEREAS, due consideration has been given to the adoption of said proposed Local Law No. 1 of 2019, by all members of the Town Board who were present; and

WHEREAS, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 21st day of February, 2019, at 6:00 p.m. at the Town Hall, 11 South Main Street, Pittsford, New York, to consider the adoption of said proposed Local Law No. 1 of 2019;

NOW, on motion duly made and seconded, it was

RESOLVED, that a public hearing be held on the 21st day of February, 2019, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on the question of the adoption of said proposed Local Law No. 1 of 2019; and be it further

RESOLVED, that a Notice of Hearing and a copy of said proposed Local Law No. 1 of 2019, or a summary thereof, be published in a newspaper previously designated as an official newspaper for publication of public notices, not less than five (5) days prior to said hearing; and be it further

Minutes of the Town Board for February 5, 2019

RESOLVED, that the Town Clerk shall post certified copies of both this resolution and said proposed Local Law No. 1 of 2019, or a summary thereof, on the bulletin board, maintained by the Town Clerk pursuant to § 40(6) of the Town Law, for a period of not less than five (5) days prior to said public hearing.

The following is a copy of the proposed Local Law No. 1 of 2019:

**BE IT ENACTED BY THE
TOWN BOARD OF THE
TOWN OF PITTSFORD
NEW YORK
AS FOLLOWS:**

**LOCAL LAW NO. 1 OF 2019:
AMENDING §145-5 OF THE CODE OF THE TOWN OF PITTSFORD TO SET A
25 MPH SPEED LIMIT ON KILBOURN ROAD, OVERBROOK ROAD,
STONELEIGH COURT, MAYWOOD AVENUE, AND ELLINGWOOD DRIVE**

Sec. 1 Title

This Local Law shall be known as “Local Law No. 1 of 2019: Amending §145-5 of The Code of the Town of Pittsford to set a 25 mph speed limit on Kilbourn Road, Overbrook Road, Stoneleigh Court, Maywood Avenue, and Ellingwood Drive.”

Sec. 2 Amendments to Existing Law

The Code of the Town of Pittsford, Chapter 145, Article II, shall be amended to revise §145-3 to read as follows:

§ 145-5. Special-hazard zones.

Except when a special hazard exists that requires lower speed for compliance with § 145-2B, it shall be unlawful for any person to drive a vehicle in the Town at a speed in excess of the following speeds on the streets or parts of streets listed below:

Name of Street

Name of Street	Maximum Speed (mph)
Allen Parkway	25
Alpine Drive	25
Bedford Way	25
Beech Road	25
Brook Road	25

Minutes of the Town Board for February 5, 2019

Name of Street

**Maximum Speed
(mph)**

Name of Street

Burncoat Way	25
Buttermilk Hill Road	25
Crestline Road	25
Crestview Drive	25
Cricket Hill Drive	25
Croft Road	25
East Brook Road	25
East Park Road	25
Ellingwood Drive	25
Hearthstone Road	25
Hilltop Drive	25
Kilbourn Road	25
Knobb Hill Drive	25
Long Meadow Circle	25
Maywood Avenue	25
Meadow Wood Circle	25
Mitchell Road	25
Overbrook Road	25
Reitz Circle	25
Reitz Parkway	25
Sandpiper Lane	25
Schoen Road	25
School Lane	25
Shelwood Road	25
Sheridan Court	25
Smead Road	25
Standish Way	25
Stoneleigh Court	25
Sunset Boulevard	25
West Brook Road	25
Woodland Road	25

Sec. 3 Severability

Minutes of the Town Board for February 5, 2019

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local law, but shall be confined in its operation and effect to the clause, sentence, phrase, paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.

Sec. 4 Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.

ADDITION OF STOP SIGNS IN THE KILBOURN ROAD NEIGHBORHOOD APPROVED

As another step to mitigate traffic problems discussed among Kilbourn neighborhood residents and commanding a consensus at the November public meeting, the Town Board a Resolution to add stop signs at various intersections in the neighborhood. In response to Councilman O'Connor's inquiry, Commissioner Schenkel confirmed that the outreach to the neighborhood was extensive and produced broad agreement for the proposed additional signs. Subsequently a motion was offered by Councilwoman Townsend, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Munzinger, O'Connor, Townsend and Smith. Absent: Beckford. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that based on the recommendation of the Commissioner of Public Works, the Town Board authorizes that additional stop signs be added to the Traffic Control Device Inventory for the Kilbourn Road neighborhood and installed at the following intersections:

- Kilbourn Road (South) at Ellingwood Drive, to create a 3-way stop
- Kilbourn Road (South) at Stoneleigh Court, to create a 3-way stop
- Kilbourn Road (North) at Maywood Avenue, to create a 3-way stop
- Ellingwood Drive at Overbrook Road, to create a 4-way stop
- Overbrook Road at Stoneleigh Court, to create a 3-way stop
- Overbrook Road at Kilbourn Road (North)

OPERATIONAL MATTERS

CONTRACT EXTENSION FOR BAGGED, BUNDLED AND CONTAINERIZED YARD DEBRIS PICK UP APPROVED

A Resolution to approve the proposed Contract Extension for Bagged, Bundled and Containerized Yard Debris Pickup was offered by Deputy Supervisor Munzinger, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Munzinger, O'Connor, Townsend and Smith. Absent: Beckford. Nays: None.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board authorizes the extension of the contract with Lakeside Rolloff Services, LLC, for Bagged, Bundled and Containerized Yard Debris Pickup for 2019, at the cost of \$144.35 per ton as stated in the original 2016 bid specifications.

PERSONNEL MATTERS

HIRING RECOMMENDATIONS APPROVED

Councilman O'Connor confirmed that he audited the records for the proposed new hires, noting that all the documents were in order. Thereafter, a Resolution to approve the proposed rehiring, status changes and salary

Minutes of the Town Board for February 5, 2019

adjustments was offered by Councilman O'Connor and seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Munzinger, O'Connor, Townsend and Smith. Absent: Beckford. Nays: None.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board approve the following persons for employment as rehires and confirm as the date of rehire as indicated hereto:

Name	Department	Position	Rate	Date of Hire
Henry Webb	Recreation	Rec Asst – PT	\$11.10	01/28/2019
Koby Wallman	Sewer	Seasonal Rehire	\$11.25	01/28/2019
Jessica Yaeger	DPW	Planning Board Sec	\$19.46	02/04/2019

And be it further

RESOLVED, that the Town Board approves the status and salary changes for the following employees:

Name	Position	Reason for Change	Rate	Effective Date
Andrew McCloskey	MEO II	Promo-Pay Adjustment	\$23.00	retro-11/26/2018
Logan Seymour	MEO II	Promo-Pay Adjustment	\$23.00	retro-11/26/2018
Elijah Fleming	Rec Asst II	Added Position	\$12.00	01/25/2019
Madelyn Haywood	Rec Asst II	Added Position	\$12.00	01/25/2019
Stacy Hollenbeck	Admin-taxes	Added Position-Temporary	\$11.10	02/04/2019

STAFF TRAINING

FINGER LAKES BUILDING OFFICIALS ASSOCIATION TRAINING APPROVED

A Resolution to approve Code Enforcement Officers to attend the required continuing education course being offered in Rochester was offered by Councilwoman Townsend, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Munzinger, O'Connor, Townsend and Smith. Absent: Beckford. Nays: None.

The Resolution was declared carried as follows:

RESOLVED, that Code Enforcement Officers, Kelly Cline (also Fire Marshal), Mark Lenzi, Allen Reitz and LJ Sutherland be approved to attend the Finger Lakes Building Officials Association (FLBOA) training being offered at the RIT Inn and Conference Center from March 11 – 13, 2019.

WESTERN NEW YORK STORMWATER MANAGEMENT TRAINING APPROVING

A Resolution to approve Engineering Assistant, Melissa Multer, to attend the Western New York Stormwater Management Training Series was offered by Councilwoman Townsend, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Munzinger, O'Connor, Townsend and Smith. Absent: Beckford. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that Engineering Assistant, Melissa Multer be approved to attend the Western New York Stormwater Management Training Series – Wet Pond Design that is to be held at the Monroe Community College on Wednesday, February 27, 2019 at a budgeted cost of \$100.

RECREATIONAL MATTERS

2019 SPRING RECREATION PROGRAMS APPROVED

Councilman O'Connor noted the existence of new offerings like Irish Hurling and commended Recreation Director Hollenbeck for creative programming. Upon review of this agenda item, Councilwoman Townsend requested that Recreation Director Jessie Hollenbeck provide a sense of enrollment for the continuing programs periodically versus the cost. Recreation Director Hollenbeck indicated that there is always a 70/30 percent split, with 70% going to the instructor and 30% to the Town. He indicated that enrollment has been very good for the programs

Minutes of the Town Board for February 5, 2019

that are offered, and that enrollment is still underway, so the metrics would be difficult to determine at this point in time, but he could provide the information in the future.

Thereafter, a Resolution to approve the proposed 2019 Spring Recreation programs was offered by Deputy Supervisor Munzinger, seconded by Supervisor Smith, and voted on by members as follows: Ayes: Munzinger, O'Connor, Townsend and Smith. Absent: Beckford. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board approves the list of 2019 Spring Recreation Programs and authorizes the Supervisor to sign vendor contracts as required.

2019 RECREATION BROCHURE PRINTING VENDOR APPROVED

Councilman O'Connor asked why only one bid was received for the printing services, out of the 7 suppliers who had been invited to bid. Recreation Director Hollenbeck noted the pricing structure and experience with the supplier who bid were highly favorable to the Town and thus difficult to match by competitors. Thereafter a Resolution to approve the printing vendor Penny Lane Printing as the recreation department's seasonal brochure vendor was offered by Councilwoman Townsend, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Munzinger, O'Connor, Townsend and Smith. Absent: Beckford. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board authorizes the use of Penny Lane Printing as the recreation department's seasonal brochure vendor for the calendar year 2019.

COMMUNITY EVENTS SCHEDULE REVIEWED

Town Board reviewed the proposed Community Events Schedule. Supervisor Smith indicated that he has been approached by a group that won a contest that was held last year for the best idea for an event along the Erie Canal and that they are interested in doing this event in Pittsford. Therefore, there may be another event that will be added.

Thereafter, a Resolution to approve the proposed 2019 Community Events Schedule was offered by Deputy Supervisor Munzinger, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Munzinger, O'Connor, Townsend and Smith. Absent: Beckford. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the following Community Events Schedule be approved for 2019:

Paddle and Pour	Saturday, May 25, 12-10PM
Memorial Day Parade and Ceremony	Monday, May 27 at 10:00AM
Pittsford Triathlon	Sunday, June 2 at 7:00AM
Concert #1	Friday, June 14 at 6:30PM
Concert #2	Friday, June 21 at 6:30PM
Concert #3	Friday, June 28 at 6:30PM
Concerts for Kids #1	Wednesday, July 10 at 6:30PM

Minutes of the Town Board for February 5, 2019

Concert #4	Friday, July 12 at 6:30PM
Family Outdoor Movie #1	Thursday, July 18 at Dark
Concert #5 (Duck Drop)	Friday, July 19 at 6:30PM
Concert #6	Friday, July 26 at 6:30PM
Family Outdoor Movie #2	Thursday, August 1 at Dark
Concert #7	Friday, August 2 at 6:30PM
Concerts for Kids #2	Wednesday, August 7 at 6:30PM
Concert #8	Friday, August 9 at 6:30PM
Family Outdoor Movie #3	Thursday, August 15 at Dark
Main Street Food Truck and Music Fest	Saturday, September 14, 12-9PM
Family Halloween Fest	Sunday, October 20, 2-5PM at SJFC

OTHER BUSINESS

Supervisor Smith indicated that preparation of a report of the Town's pesticide use has been under way and is being completed by both Commissioner of Public Works, Paul Schenkel and Parks Foreman, Jessica Neal. There will be a public meeting scheduled to review the report, with an expert advisor consulted for its preparation, and it is expected to be scheduled for some time in March.

The Supervisor noted further that the Town Attorney is currently preparing a revised draft of a proposed Local Law that addresses review of applications to demolish buildings. The Town Board should be receiving the draft soon. Councilwoman Townsend suggested that the Board might wish to discuss details of the legislation before Attorney Koegel produces a revised draft.

Councilman O'Connor, the Town Board's point person on environmental and sustainability issues, discussed the status of preparation and evaluation of several sustainability initiatives to follow the Community Choice Aggregation plan once the CCA plan is under way, and that have been discussed publicly before. He and Town staffers have been working on this together with staff from the Genesee Finger Lakes Regional Planning Council (GFL RPC).

Councilman O'Connor mentioned that Town's sustainability strategy has been to partner with the GFL RPC staff, leveraging their expertise in clean energy and knowledge of the Governor's priorities and NYSEDA initiatives, so the Town can make decisions on available opportunities and can be poised to take advantage of grants and rebates available to municipalities.

1. LED street light conversion. Town staff are working with RG&E to be in a position to take advantage of RG&E's LED Street Light Conversion program which would convert all cobra-style lights, approximately 115 in all. To that end, RGE is providing GFL RPC an official list of cobra-head lights by street and a list of approved LED lights to choose LED wattage and color temperature. The GFL RPC will perform the cost-benefit analysis and payback period estimate once the data is provided. There have been numerous requests from other municipalities in the RGE queue, so the Town continues to wait for the information to be provided. Councilman O'Connor believes data will be provided in the spring so the effort can move forward.

Minutes of the Town Board for February 5, 2019

2. Solar farm. Councilman O'Connor mentioned that municipalities such as Pittsford have essentially two choices with respect to implementing solar technology for the benefit of the entire municipality. One is for the town to own and operate a solar farm; the other is to opt for third party ownership in the form of a solar power purchase agreement or operating lease with a developer. The latter would permit creation of a solar electricity-generating facility without cost to the Town.

He continued that third-party ownership has sparked significant growth in the solar marketplace because a land owner like the Town can implement solar with little or no capital outlay. This approach also allows for tax incentives to be monetized by a third party, which is often more capable of using these benefits than a government. A solar power purchase agreement (PPA) is a financial agreement in which a solar developer arranges for the design, permitting, financing and installation of a solar energy system on a customer's property at little to no cost.

The developer sells the power generated to the host customer at a fixed rate that is typically lower than the local utility's retail rate. This lower electricity price serves to offset the customer's purchase of electricity from the grid while the developer receives the income from these sales of electricity as well as any tax credits and other incentives generated from the system. PPAs typically range from 10 to 25 years and the developer remains responsible for the operation and maintenance of the system for the duration of the agreement. At the end of the PPA contract term, a customer may be able to extend the PPA, have the developer remove the system or choose to buy the solar energy system from the developer.

The Genesee-Finger Lakes Regional Planning Council has initiated highly preliminary analysis of the land in the vicinity of the Thruway, yet substantially out of sight and has concluded there is ample reason a developer would be interested in a PPA with the Town. Councilman O'Connor recommends that Town move along the discovery phase of this concept with the RPC with the CCA effort maturing.

3. Electric Vehicle Charging Stations. Councilman O'Connor noted that the New York Power Authority, through its Through EVolveNY program, has committed up to \$250 million through 2025 to partner with the private sector and key stakeholders on initiatives that address key infrastructure and market gaps to accelerate the adoption of electric vehicles (EV's) throughout the state. The initial phase of funding directs \$40 million into several new initiatives through the end of 2019, one of which is Interstate Fast Chargers (DCFC), an effort to relieve range anxiety among long distance travelers along the Thruway who are driving hundreds of miles at a time. Councilman O'Connor mentioned that the Town has expressed interest to NYPA in being considered a host site for a DC FAST CHARGING station, given our proximity to exits 45 and 46 along I-90 and ease of access to I-490 and I-590. NYPA has noted our request.

Councilwoman Townsend suggested the Town is not doing enough on sustainability.

The Councilwoman noted that at Town Board a year ago LED lighting and solar farm possibilities had been discussed, that a Town report published 10 years ago that contains recommendations not implemented. She noted that the Village of Fairport has 24 electric vehicle chargers, whereas Pittsford is about to install its second. Supervisor Smith noted that much has changed in 10 years and that there are often state incentives to proceed with sustainability initiatives as they come up. This was the case, for example, with the opportunity to earn State designation as a Clean Energy Community, which the Town earned in 2017. By its timely earning of that status, Pittsford became eligible for grant funding for further sustainability initiatives, which it subsequently applied for and was awarded at the maximum amount. The Supervisor noted that no one had heard of Community Choice Aggregation a decade ago, which in any event only became possible in New York a few years ago. This presents an exciting opportunity for Pittsford, especially to partner with other neighboring communities in the effort and that, as for those communities, it is a major project taking up considerable staff time and attention and will continue to require even more once an administrator is chosen, a bid received, and the program gets under way. He explained that notwithstanding these practical realities, the Town was proceeding with exploration and preparation for the initiatives described earlier by Councilman O'Connor, in order to be prepared to move forward at the earliest moment practical. He elaborated that each municipality sets its own priorities and that if Fairport Village chose to prioritize EV chargers, Pittsford had chosen to prioritize CCA; that in general many local municipalities were moving forward, each in their own way, on environmental initiatives that are in the interest of their residents.

Minutes of the Town Board for February 5, 2019

Councilwoman Townsend inquired if the Town would have a report from the Clean Energy specialist at the Genesee-Finger Lakes Regional Planning Council, Matt Halladay, with regard to solar farms. Councilman O'Connor indicated that the first priority of the staff's work to date has been the LED lighting, a project susceptible of successful completion easiest and soonest once the Town has the CCA program going. He expressed his view that it makes sense to devote time to complete this initiative, while preparing for a solar farm project, and then being ready to proceed with a solar farm. He also indicated that the Town's focus at the present time is to get a CCA Administrator selected.

There was some discussion regarding obtaining grants for some initiatives and that perhaps hiring a grant writer may be an item to explore. Commissioner Schenkel cautioned the Town Board that grants are beneficial and can offer tremendous opportunities, yet the bureaucracy and administrative time involved in obtaining grant money and filing required reports can be monumental and time consuming for our Town staff, especially for a lean Town staff such as Pittsford's.

Councilwoman Townsend inquired as to whether there would be additional opportunities to discuss the Comprehensive Plan update. Supervisor Smith indicated that there will be two public hearings on the adoption of the Comprehensive Plan for residents to have an opportunity to comment in addition to the recently-held public workshop.

PUBLIC COMMENT

The following residents offered comments to the Board:

1. Gerry Minerd commented and thanked the Board, in support of the Community Choice Aggregation (CCA), noting her appreciation for the Town's forward thinking and actions, and inquired as to next steps. The supervisor noted that Brighton, Pittsford, Irondequoit and Pittsford Village had reached substantial agreement on a form of RFP to select a CCA administrator; that Brighton expected to complete its review and approval of the form of RFP by mid-February and that following that it was expected that the RFP would be released forthwith.
2. Lee Fox commented regarding the Comprehensive Plan meeting and expressed that she felt the Active Transportation Plan should be referenced and incorporated into the Comprehensive Plan. She also expressed particularly her concern for traffic at the intersection of Jefferson and Clover.
3. Karen Anvelt thanked Supervisor Smith and Councilman O'Connor for their efforts to stop the clear-cutting along the canal in Brighton, Pittsford and Perinton. She cautioned the Town to be vigilant that the Canal Corporation seems to be trying to side-step their responsibilities by changing the name of the project to Embankment Restoration.
4. Barbara Baer disapproved of the structure of the recent public workshop on the Comprehensive Plan meeting. Supervisor Smith commented that it followed the same procedure as that used successfully by the Village of Pittsford in recent months for its own comprehensive planning process that it was chosen among other reasons because it provided every participant with an equal voice, and that many in attendance had praised how the meeting was organized and conducted.

ANNOUNCEMENT

Supervisor Smith announced and encouraged residents to contact the Governor's office to protest the Governor's plan to cut state funding to Towns and Villages throughout the state under the Action and Incentives for Municipal Governments program. Towns, like Pittsford, have relied on this state funding as part of their budget for 2019. Cutting this funding by the state would create distortions in the Town's budget, adopted in reliance of the State's support for the aid, and that for many municipalities across the state it could result in substantial hardship for residents and could force cuts in services.

As there was no further business, the Supervisor adjourned the meeting at 7:24 P.M.

Respectfully submitted,

Minutes of the Town Board for February 5, 2019

Linda M. Dillon
Town Clerk

OFFICIAL BOARD MINUTES ARE ON FILE IN THE OFFICE OF THE TOWN CLERK